

CHARLENE SOTO

Health Care Assistant

HEATHER MADER
Managing Director

Date, 11 March 2021

Dear Mrs. Heather,

Following the Health Care Assistant position advertisement with Happy Healing, I immediately compiled my resume.

I meet your company's qualifications and am confident that I can be a valuable member of your team. In addition, my experience as an intern for a local health facility gives me the skills and training required to provide quality support to your medical staff.

The training I received includes taking vital signs, observing patients, and asking about their concerns. Then I report any important information to the head nurse or physician caring for the patient.

The personal care services I provide to patients include helping them with using the bathroom, bathing, getting dressed, and eating. Also, I have experience changing beds, cleaning up after patients, and sanitizing the facility. In addition, I have a friendly and pleasant personality, and I can make patients feel at ease and assured that they would receive quality care, regardless of their condition.

My flexibility enables me to work in different departments and to work any shift required by your facility. To obtain a nursing degree, I plan to continue my education in the medical field. My passion for helping others leads me to believe that there is no better way to do this than working in the health care field.

Feel free to reach out to me anytime at [Phone number] and I look forward to learning more about this position and how I can be a valuable asset to your facility.

Respectfully,

Charlene Soto
Health Care Assistant